Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**R.S.D. ACADEMY**
Name of the head of the Institution	**Dr. Vinod Kumar**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0591-2452442**
Mobile no.	**9837075443**
Registered Email	**rsdacademy@yahoo.co.in**
Alternate Email	**rsdacademy2001@gmail.com**
Address	**Ram Ganga Vihar, Phase-II, Moradabad**
City/Town	**Moradabad**
State/UT	**Uttar pradesh**
Pincode	**244001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Monika Bhatnagar**
Phone no/Alternate Phone no.	**919411432581**
Mobile no.	**8218574953**
Registered Email	**rsdacademyiqac@gmail.com**
Alternate Email	**monikabhatnagar.iftm@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.rsdacademy.in/degreecollege/aqar/file/375827-AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.rsdacademy.in/degreecollege/ac/file/70051-academic-calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.61**	**2011**	**30-Nov-2011**	**29-Nov-2016**
2	**B++**	**2.86**	**2019**	**08-Feb-2019**	**07-Feb-2024**

6. Date of Establishment of IQAC	**16-Dec-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Distribution of sweets,	**14-Nov-2019**	**50**

clothes, lunch box to children who were studying in Mau(Primary School) on the occasion of	1	
Cricket Tournament b/w Dept. of Commerce and Education	12-Nov-2019 5	100
Shreemad Bhagvadh Katha	04-Nov-2019 7	92
Computer Literacy Programme	23-Nov-2019 2	117
Human Value & Ethics	10-Nov-2019 1	119
Road Safety related Awareness Programme	16-Oct-2019 1	105
Distribution of books, copies, pencil kit on the programme of	12-Oct-2019 1	97
Career & Grooming Expert	07-Sep-2019 1	103
Placement & Soft Skill Development	28-Aug-2019 1	117
Artificial Intelligence in Teaching	18-Aug-2019 1	125
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The contribution has been done in the area of social awareness programme like gender issues, cancer awareness, women empowerment, selfdefense, swach bharat abhiyan, pollution free environment etc. Conducted the workshop on " Quality Improvement, Innovation in HEI's", one week FDP on '' Applications of Information Technology in Teaching Learning Process'' and also creating the awareness among the students to enroll for elearning. Collaboration with various organisations for Internships, jobs etc. Organized various competitions to build up the personality and skill development in students. Set up the wifi network in campus and ICT enabled classrooms.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation Programme, Competition of various activities cultural fest will be organized.	Orientation Programme, Competiton of various activities cultural fest has been organized.
Workshop, Guest Lecture and Seminar will be organized for students to enhance their knowledge and develop innovative skills.	Students participation have been increased and they are focusing on learning new skills.
Social Awareness Programme for students will be organized by the institution.	Social Awareness Programme has been organized by the institute under the guidelines issued by the government and students developed a sense of responsibility towards the nation.
Upgradation of technology will be done by the organisation.	Efforts are being made.
Updation of Library & Laboratories.	Library is well-equipped with internet facilities included Wi-Fi, DELNET is made freely available to the faculty & students for project & research work.
NSS , Scout-Guide Camp will be conducted by the institution.	NSS Programme and Scout Guide Camp have been successfully organized.
Alumni Meet and Parent's Teachers Meeting will be organized.	Institute postponed the Alumni Meet and Parents' Teachers Meeting due to pandemic situation.
The work on Waste Managemnet Proposal should be started..	Waste Management Proposal has been installed by the institution

Webinar will be conducted on the topic of Coronavirus during lockdown.	A succesfull Webinar has been conducted by the institute for the students during lockdown in which stutdents learnt about the several precautions to be taken as per the guidelines issued by the government for the Covid-19.
Shreemadh Bhagvadh Katha will be organized by the institution.	Shreemad Bhagavadh Katha has been organized by taking precautions as per the guidelines issued by the government which helped in developing the values(sanskriti)of our nation among the young generation.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	25-Oct-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	26-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes, the institution has MIS. The institution is using the software in which the admin staff store all the relevant information about college i.e.related to students and other admin work.The various list of modules are as follows: 1) Students data of each department has been uploaded in software .It helps in knowing dues of students at the time of transfer certificate and also helps in giving the other details and as when required like admission date, scholarship fees, category of students, contact number, etc. 2) The instituion is also using Tally ERP 9 for recording all the financial transactions. 3) The institution is also having biometrics machine for taking attendance of all faculties members in each department.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well planned and documented process in the following ways:- • The head of the institution organizes the meeting in each department at the beginning of the session and copies of the latest syllabus are distributed to the allotted subject teacher. Schedule of work/ time table is prepared in the beginning of the session as per the curriculum prescribed by university. Then the college prepares its own academic calendar which includes the various activities like seminar, guest lectures, unit wise test, workshops etc. • Developing personality and leadership skills in students so that they meet the professional demands of global era. • Creating awareness program among the students regarding inclusive education, interdisciplinary approach, computer literacy, value based education. Special classes are also held for slow learner/advance learners to make them familiar with contents of the curriculum effectively. • The students are given training to use the ICT in the teaching- learning process. • Prize distribution ceremonies are also organized by the institution for those students who have secured highest marks in external exam of university and participated in other co-curricular activities. • Teachers are encouraged to use PPT and smart boards and latest gadgets to strengthen their teaching practices. Chalk and talk method is also used along with the newly introduced teaching aids or strategies to cater to the requirement of rural students. • Teachers are trained to use multimedia projectors and OHP's for effective delivery and transaction of the curriculum. • Access to E-library is made available to teachers and students by subscribing to DELNET. • The students are also encouraged to use internet in the computer tabs to have access to online reading material. • The well-stocked library of the college has about 16012 books 660 journals, 500 encyclopedias & dissertation and about 10 daily newspapers, the syllabus guidelines and previous years university question papers are also made available to students. • Regular department wise meetings are organized to access the course of implementation of the curriculum. • The academic staff council of the college seeks feedback from the students and the staff and then reformulate it's strategy to analyze the achievement of the objectives of the curriculum in the course of it's implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
English speaking course	Nil	02/09/2019	90	employabil ity	Ability to speak fluent english
Export doc umentation	Nil	19/08/2019	60	employabil ity	Knowledge about the export docum entation work
Computer literacy programme	Nil	07/10/2019	30	empolyabil ity	Computer skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	0	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English speaking course	02/09/2019	20
Export documentation	19/08/2019	10
Computer literacy programme	07/10/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	25
BCA	Computer applications	2
MCom	Commerce	18
BEd	Education	342
MEd	Education	170
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution developed and designed an effective feedback system for the stakeholder which includes feedback from teachers and students by questionnaire. The head of each department organizes the meeting with their faculties wherein they read and discussed all the issues which are given by stakeholders in their feedback. Head of each department prepares their report and submit one copy to the Principal and Chairperson of the institution.After that,the Principal conducts the meeting with the head of each department in the presence of chairperson, wherein HOD gives their suggestions which is useful for the development of college, based on feedback report.Few suggestions are as follows: To organize various FDPs , refersher courses, distribution of subjects as per their interest, ICT should be arranged in each class. Liberty should be given to the teachers for attending the same in other colleges at free of cost and reward system should be available to teachers in area of researh activities. To organize the motivational lectures on skill oriented programmes, special classes for slow and advanced learners. interaction of present students with their alumni by organizing workshop and symposium .Teachers should give personal attention to students as suggested by their parents and immediate solutions should be provided to them.The instituion adopted these suggestions and it has given the positive results in the over all development of institutions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	160	19	19
BCA	Computer Application	60	1	1
MEd	PG in Education	100	86	86
MCom	PG in Commerce	60	18	18
BEd	Education	200	195	195
BBA	Business Administration	140	10	10
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	441	203	56	16	72

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
72	72	3	5	Nill	7

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, students mentoring systems available in the institution. At the beginning of the session, HOD of each department allots the mentor to each student. The mentor- mentee session organized by the institution twice a week wherein students discussed their problem regarding the subject, project assignment, exams, career, guidance, personal problems etc. Under this system, special attention is given on specifically slow learner and special test are conducted for these students by a mentor in a week.Mentor also prepares the monthly progress report for each students based on their attendance, participation in extra curricular activities, test, assignment, exams, behavior with their classmates etc. Institution show this report to their parents in the parents teachers meeting.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
644	72	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
72	72	Nill	Nill	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Mayank Sharma	Associate Professor	iSafe UP Program
2019	Dr. Vinod Kumar	Director(in-charge)	IMT Excellence award in Eduation, (British Parliament, London)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	PG-01	3 year	06/03/2020	05/11/2020
BCA	UG-04	6 sem	19/09/2020	13/11/2020
BBA	UG-03	6 sem	20/09/2020	13/11/2020
BCom	UG-02	3 year	06/03/2020	02/12/2020

BEd	UG-02	2 year	24/09/2020	11/09/2020
MEd	PG-02	2 year	22/09/2020	11/09/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. The college follows the university guidelines but allow the students to improve their performance through multiple test and assignment scheme. 2. A special test conducted for slow learners. 3. Assignment based internal assessment is done. 4. For internal assessment, the process of evaluation includes group discussions, presentation, written assignment, viva-voce, unit-test. 5.Notice board, announcement via public address system are used to communicate evaluation method to the stakeholders.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. Yes,the college prepares an academic calendar for the conduct of CIE. 2. Before the commencement the session, every year an orientation program is held by the college at which new extracts are appraised of the systems of internal-external evaluation and also distributes the academic calendar to every student. 3. According to the academic calendar- internal exam, viva-voce, special tests, projects and assignmets is done. 4. Special tutorial classes are held for slow learners where individual attention is paid to students. 5. Sport trials for various indoor and outdoor games like Judo, Cricket, Badminton, Kho-kho, Volley ball etc. are conducted. Those who get selected are trained to participate in the different competitions at intra-inter level. 6. NSS Units of the college worked for the elimination of various deficiency exists in the societies, like ,different problems of rural community, conservation of water, literacy programs etc. Our volunteers of NSS also give their services to the orphanage, rehabilitation centers to help the needy persons. 7.Scout-Guide as well as rovers rangers participated in social awareness program worked for the upliftment of society and especially economically weaker sections. 8. The schedule of various programmes and classes for all courses was changed and conducted through online due to pandemic situation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NA

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG-01	BCom	Commerce	22	18	81.82
UG-02	BEd	Education	149	120	80.54
UG-03	BBA	Business Administration	20	16	80
UG-04	BCA	Computer Application	2	2	100
PG-01	MCom	PG in	15	13	86.67

| | | Commerce | | | |
| PG-02 | MEd | PG in Education | 84 | 79 | 94.04 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.rsdacademy.in/degreecollege/feedback/file/64015-naac-students-survey-(1)-convertedto-pdf.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Artificial Intelligence	Education, Commerce and Management Department	17/08/2019
Human Values and Professional Ethics	Education Department	05/10/2019
Entrepreneurship Skill	Commerce and Management Department	04/02/2020
Importance of Intellectual Property Rights	Education, Commerce, Management and Computer science	18/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Practice in inclusive education	Dr. Vinod Kumar	Intelligence Minds Trust(British Parliament London)	20/11/2019	I.M.T. Excellence Award-2019

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	0	Nill	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nill

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	20	28	24	24

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Programme on Plantation	RSD Academy	42	274
Workshop on Awareness of traffic rules	Traffic Department,MBD	58	132
Mehandi Rakhi making competition	RSD Academy	12	68
Workshop on Importance of Swachhta in our life	RSD Academy	22	168
Programme on Plantation	RSD Academy	32	94
Celebration of Kargil Vijay Diwas	RSD Academy	41	89
Celebration of Movie Day-Taare Zameen Par	RSD Academy	62	68
Programme on India free from pollution	RSD Academy	49	133
Poster competition on Population Control	RSD Academy	40	85
Programme on Save Environment Plantation	RSD Academy	44	121
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Rovers / Rangers	Award	MJPR University, Bareilly	8
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Rotaract Club	RSD Academy	Poster competition on Population Control	40	85
NSS	RSD Academy	Programme on India free from pollution	49	133
Rotaract Club	RSD Academy	Programme on Plantation	32	94

Swach Bharat Abhiyan	Nagar Nigam MBD	Workshop on Importance of Swachhta in our life	22	168
Traffic Police MBD	Traffic Department,MBD	Workshop on Awareness of traffic rules	58	132
Scout Guide	RSD Academy	Programme on Plantation	42	274
Banking Scheme	RSD Academy/ Utkarsh Small Finance Bank	Workshop on Services Safety of Banking	22	56
Rotaract Club	RSD Academy	Awareness programme onEducation	24	64
Rotaract Club	RSD Academy	Celebration of Childrens Day Distribution of Clothes to the poor at Sai Mandir	64	154
NSS	RSD Academy	Rally on Swacchta Awareness	51	134

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Development	152	Industry Sethi	30
Society Development	220	Industry Sethi	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Extra Curricular Activities	Internship	Ellen Exports	03/02/2020	08/02/2020	12
Extra Curricular Activities	On the Job Training	Ellen Exports	01/11/2019	08/11/2019	10

Extra Curricular Activities	Industrial Visit	Ellen Exports	06/09/2019	07/09/2019	45
Extra Curricular Activities	Skill Development Program	Ellen Exports	14/01/2020	16/01/2020	92
Extra Curricular Activities	Computer Literacy	ET T	02/09/2019	28/02/2020	42
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Ellen Exports	03/08/2019	To increase the efficiency, knowledge about the work on job, development of skills	187
ET T	10/07/2019	To increase the efficiency, knowledge about the work on job, development of skills	192
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3500000	3195676

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Campus Area	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation

software	or patially)		
0	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14623	3584302	379	84802	15002	3669104
Reference Books	898	110553	67	27470	965	138023
Journals	821	160262	42	1350	863	161612
Others(specify)	663	26793	980	12360	1643	39153
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	106	2	106	1	0	6	5	35	0
Added	0	0	0	0	0	0	0	0	0
Total	106	2	106	1	0	6	5	35	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

35 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil]()

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
35000000	31079509	1000000	607490

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library:- The library has an Advisory Committee • Chairperson • Principal • Librarian • All departments heads • Two senior faculty members. The committee has initiated the following steps for maintaining and utilizing physical, academic and support facilities laboratory sports, computers, classrooms etc. • Books are kept in proper order. • Open shelf system for journals, magazines, newspapers. • DELNET connection is subscribed. • New magazines journals are subscribed. • Old year question papers are made available to students. • To maintain discipline, the library staff keeps a watch on students and inculcates in them a strong reading habit by way of motivation. • A Xerox machine is kept in the library. Library staff assists students to get important pages of books/magazines Xeroxed. • Institution has established the infrastructure for outdoor games.There is an assistant professor in physical education, responsible for sports activities of our college participate in games, cultural extra-curricular events organized at intra -inter level. • For the maintenance of computer , scientific instrument we have entered into annual maintenance contract with computer based company i.e. 'COMU-TECH' center Saharanpur. • The college has a maintenance committee which looks after the maintenance requirements and makes recommendations to college management. • The college has appointed several incharges from teaching and non-teaching staff to look after the property of the institution. • Meeting of the incharges of various departments are held on regular basis and appropriate measures are adopted to safe guard the property of the institution.

https://www.rsdacademy.in/degreecollege/policies.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Government Society Welfare Scheme	321	3976950
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counselling	01/08/2020	128	Dr. B.K. Pal , Mr. Mukul Saxena
Language Lab	10/08/2020	200	Dr. Gajendra Pal
Personal Counselling	07/09/2020	200	Dr. Mayank Sharma
Soft Skill	14/09/2020	156	Ms. Monika

Development				Bhatnagar
Remedial Coaching	23/11/2020	60		Dr. Anil Kumar
Guidance for competitive examination	09/11/2020	200		Mr. Paritosh Pariwale
Yoga Meditation	21/09/2020	210		Mrs. Kanchan Chauhan
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Career Counselling	Nill	50	Nill	30
2020	Guidance for competitive exams	70	Nill	10	10
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Kaysons Education Pvt, Ltd Primary Teachers in Government Job	43	3
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.Com	Commerce	RSD	MBA

2019	2	B.Com	Commerce	Unique College of Law	LLB
2019	1	B.Com	Commerce	Vivek Group of College, Bijnor	B.Ed
2019	1	B.Com	Commerce	Roshan Singh Chauhan, Degree College	B.Ed
2019	5	BBA	Management	RSD Academy, College of Management & Technology	MBA
2019	1	BBA	Management	RSD Degree College	M.Com, Private
2019	1	M.Com	Commerce	RSD Girls Degree College	B.Ed
2020	4	B.Ed	Education	RSD Academy	M.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	19
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mehndi Compitition	Institute Level	30
Girls Badminton Tournament	Institute Level	10
Cricket Tournament	Institute Level	10
Indoor Tournament	Institute Level	26
Volley Ball Match	Institute Level	40
Rakhi Making Competition	Institute Level	14
Independence Day	Institute Level	38
Childrens day	Institute Level	40
Nukkad Natak on voting Awareness	Institute Level	37

Play on the Beti Bachao Beti Padhao	Institute Level	20
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Sports Development Promotion Federation India	National	1	Nill	497781691478	Nayaush Sharma
2020	Road safety programme	National	Nill	1	537254019827	Yash Agarwal
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active student council with a leader of student who plays an important role in handling e and have proper control on academic and administrative bodies as the college is having committees headed by the students and faculties from different department supervises the performance contribution made by these students headed academic and administrative bodies. Various committee include: Discipline Committee - for proper maintenance of discipline in regular basis and in various programs held time to time in the college. Hospitality Committee- R,S,D, is famous for its hospitality in various events held in the college and students can have proper arrangements. Grievance Committee- The college has a proper cell for handling any kind of dispute and dissatisfaction of students to any aspect of the college. Apart from this, the student council has their major role in arranging NSS, Scout/Guide, Rovers/Rangers, various cultural events and sports meet, various social activities including blood donation, eye donation, plantation, girls safety, our vote our right,etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes,Alumni Association has been registered in our institution. Our institution organizes alumni meet every year, so that, alumni can share their experience with existing students and also helps in providing the placement and internship to current enrolled students. This institution organizes the seminar, workshop wherein students got the opportunity to enhance their knowledge and develop the innovative ideas. It also conducts social awareness program for the society development in which the students fulfill the social responsibilities towards nation by donating funds in orphanage and old age home and develop the new ideology among the students. Institution has enrolled more than 500 alumni in last three years..

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has a well defined organisational structure. The Principal is the head of the institution who is assisted by staff bodies and committees constituted for smooth functioning of the college. The following chart represents the organisational structure. The institution commits itself to have a combination of working in both the format i.e.,formal and informal. The employee rand the employee both have equal and participative role to gain the targets. The management of the institution framed all the policies and plans by including regular concern of working employee. This is a form of participative structure where an employee can put his suggestion and discuss various ideas which can be beneficial for upliftment of the performance. But with the coverage of past few years records, it had been noted by the management that the number of the admissions in different courses were reducing rapidly. Students pursuing these courses are categorized in regular and part time courses. Students who have taken admissions in regular courses shows less interest in regular classes. From both sides of employees and management, overall evaluation is also stating that it also effects the employees turnover. To overcome this problem, the institution framed a joint committee of teacher, students and few members from management. Regular meetings were conducted and various issues were discussed. Decentralization structure was planned and on every discussion opinions were gained from the committee members. The process was as under:- 1) The segments were framed based on different courses. 2) The new schemes introduced in different courses was also a point of discussion. 3) The information regarding the setting up of priority to choose the different courses is also discussed. 4)The fee structure levied by other institution is also a point of discussion in the regular meetings. 5) The criteria to be followed to provide scholarship and all the related norms is also examined by the committee. 6) With the past records a review was obtained to know the reason behind employee turnover also. In this promotion, policy was examined and accessed. 7) All the committee members also provide their feedback on every discussion made by the institution. With the coverage of the participative role from both the side is employee and management, the institution is able to gain the benefit of participative management and decentralization process have also processed with proper delegation of authority along with responsibility.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1) Interaction with industry experts and inclusion of experimental learning. 2) Prepared the academic calendar and followed all the activities which are

	mentioned it he academic calendar as much as possible.. 3) Institution encouraged the students,faculty members to get enrolled in online classes through Swayam, NP TEL,MOOC. 4) Prepare the teaching plan and methodologies (use of smart classes and ICT).
Teaching and Learning	1) Use of ICT and study material aids. 2) Well stocked library. 3) Organized Guest Lectures,workshop,webinar, educational and industrial tour for students and faculty members by which they got exposure and develop the learning attitude.
Examination and Evaluation	Institution follows all norms of examinations which is prescribed by the university. For that purpose institution has formed the discipline and sitting arrangement committee.
Research and Development	1) Encourage students and faculty members for publishing their research paper at national and international level. 2) Provide financial support for minor research project which are done by students.
Library, ICT and Physical Infrastructure / Instrumentation	1) Upgradation of technology regarding Computer and ICT with internet access,Wi-Fi, Library and physical infrastructure.
Human Resource Management	1) Evaluate the annual performance of faculty, administrative staff for promotion. 2) The study leaves for research work,exams,welfare schemes are provided by the institution to the faculty.
Industry Interaction / Collaboration	Industry experts are invited to conduct the workshop and webinar,placement cell,industry-academia interaction for placement , training,internship,industrial visits.
Admission of Students	1) Students take admission in our institution are strictly based on joint entrance examination conducted by authorized university for B.Ed. ,and an entrance examination conducted by affiliated university. 2) Selection in M.Ed. are also based on entrance examination conducted by M.J.P. Rohilkhand University,Bareilly. 3) There is online selection system in commerce,management and computer science departments are strictly based on merit basis as per M.J.P. Rohilkhand University,Bareilly.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The computer has been installed in the chamber of the HOD and faculty room where they send information to each other with e-mail. Use different types of software like Tally ERP 0,9, ODDISI Software used in library to keep an eye on all departmental activities and surveillance.
Finance and Accounts	Tally ERP 0.9 is used for preparing the financial statement of college.
Administration	Administration office provides the information and maintaining the records about the admission, scholarship from a various government departments and all extra curricular activities related to NSS,Scout-Guide camp,Rovers/Rangers to students It issues Transfer Certificate and Character Certificate to students. It circulates all information about University which is required for the institution.
Student Admission and Support	Students take information about admission and other curricular activities through college website. The institution also maintains the admission records of students in software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Mkul Saxenar.Mu	Webinar on Differential Human Psychology After Lock down	R.S,D Academy	500
2020	Dr, Mayank Sharma	Leadership Talk with Dr. Nilesh N Oak	R.S,D Academy	500
2020	Dr. Mayank Sharma	Leadership Talk with Shree R Subrahmanyam, IAS	R.S,D Academy	500
2020	Mr. Mukul Saxena	National Webinar on Migrant Workers,Skill	R.S,D Academy	1000

Year						
			Development and Rehabilitation: A Contemplation			
2020	Ms.Monika Bhatnagar	Workshop on Intellectual Property Rights	R.S,D Academy	1000		
2020	Ms. Monika Bhatnagar	E-Quiz to create General Awareness on Health and Covid-19	R.S,D Academy	500		
2020	Dr. Mayank Sharma	Workshop on General awareness regarding the use of over the counter (OTC) drugs and patients compliance study	R.S,D Academy	1000		
2020	Mr. Anil Kumar	E-Conclave - Save the Youth	R.S,D Academy	500		
2020	Mr. Anil Kumar	Sensitizing the Future Champions of Hospitality and Tourism Industry	R.S,D Academy	1000		

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Teaching Skills	Nil	15/01/2020	16/01/2020	68	Nill
2019	Development of Quality Education	Soft Skill Development Program	06/09/2019	07/09/2019	57	6
2019	Soft Skill Development Program	Soft Skill Development Program	04/10/2019	05/10/2019	61	5
2019	Implementation of Artificial Intelligen	Implementation of Artificial Intelligen	18/08/2019	18/08/2019	62	4

	ce in Teaching	ce in Administrative work				
2019	Computer Literacy Program	Computer Literacy Program	23/11/2019	23/11/2019	54	3
2020	Inculcating Universal Human Values in technical education	Inculcating Universal Human Values in technical education	21/06/2020	25/06/2020	55	5
2020	Covid-19 Quiz cum Awareness Program	Covid-19 Quiz cum Awareness Program	31/05/2020	31/05/2020	49	4
2020	Cooperation in theory and practice	Cooperation in theory and practice	20/06/2020	20/06/2020	45	4
2020	Impact of globally growing turbulence on World Environment Day	Impact of globally growing turbulence on World Environment Day	05/06/2020	05/06/2020	56	3
2020	Stress Mnagement	Stress Management	26/05/2020	26/05/2020	61	6
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Covid-19 Pandemic General Awareness Quiz 2020	34	27/05/2020	27/05/2020	1
National Level Quiz on Research Methodologies	57	23/06/2020	23/06/2020	1
International Webinar on the topic "Creating opportunities in the face of adversities"	41	25/06/2020	25/06/2020	1

Research Methodology	66	16/05/2020	16/05/2020	1
Current Research Trends with respect to Industry 4.0	30	17/06/2020	18/06/2020	2
Webinar on – Beyond classrooms-Life after Covid	66	31/05/2020	31/05/2020	1
Entrepreneurs hip skills	43	04/05/2020	04/05/2020	1
Stress Management	61	26/05/2020	26/05/2020	1
Cooperation in theory and practice	45	20/06/2020	20/06/2020	1
Inculcating Universal Human Values in Technical Education	55	21/06/2020	25/06/2020	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
72	72	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Adavnce against salary is sanctioned to the employees incase of emergency. 2. Annual free health check -up for all teachers. First aid counter has been set up in the college. 3. Fee concession is granted to the ward of the employees. 4. Free books from the book bank of the library are given to the employees. 5.Maternity leave is granted as per rules . 6.Medical,casual,privilege and compensatory leave are granted as per rules. 7. Provident fund is deducted as per norms.8.Free	1. Adavnce against salary is sanctioned to the employees incase of emergency. 2. Annual free health check -up for all non- teaching staff. First aid counter has been set up in the college. 3. Fee concession is granted to the ward of the employees. 4. Free books from the book bank of the library are given to the employees. 5.Maternity leave is granted as per rules . 6.Medical,casual,privilege and compensatory leave are granted as per rules. 7. Provident fund is deducted as per norms.	1. The scholarship is given from government department. 2. Free books and uniform are given to those students who are economically weaker.3. Facilities of the gym , sports, yoga, personal co unseling,workshop,seminar ,coaching are provided to students at free of cost. 4. Students can submit their fees in installment without charging any late fees.

accommodation for teaching and non-teaching staff. 9. Interest free loan scheme to purchase laptop, free gym and yoga classes. Free admission in R.S.D. Judo Academy to the ward of the employees.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution maintain accounting records which include both physical and soft copy records. These records are reconciled by conducting internal and external audits regularly. The audit is done by the coordinator of our CA(Mr. Sunil Kumar Agarwal) who acts as our external auditors linked with A.S Company, to check and verify all the accounting records annually, There is a separate department for conducting internal audits quarterly Which reconciles all the accounting records. The audit has been done successfully for the session 2019-2020. There was no objection.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

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6.4.3 – Total corpus fund generated

4772669

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A.S. Company	Yes	Mr. Vineet Kumar
Administrative	Yes	A.S. Company	Yes	Mr.Vineet Kumar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Discuss the problems and performance of students with their parents, provide career counselling guidance,convey the message to the parents to motivate their children to participate in extra-curricular activities also, take the feedback from parents in the Parent-Teachers Meeting.

6.5.3 – Development programmes for support staff (at least three)

Personality Development classes, faculty development program and IT Skills training program organized for the staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1)As per peer team suggestion, computer literacy programs are organized for students as well as teaching and non-teaching staff. 2) A per peer team

suggestion for the usage of audio-visual system and ICT enabled teaching, smart classrooms have been created where the faculty uses PPTs for strengthening the process of teaching -learning.3) The college has entered into collaboration with various industries like, M.H. Exports, Ellen Exports for the better placement, training, internship and industrial visits of the students.Extensive use of innovative teaching, facilitating industry academic handshake for the better learning of students, conduct various extra-curricular activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Program of B.Ed., B.Com. M.com	18/07/2019	18/07/2019	18/07/2019	140
2019	Plantation Awareness Program	02/08/2019	02/08/2019	02/08/2019	136
2019	Computer Literacy Programme	23/11/2019	23/08/2019	24/11/2019	117
2019	Orientation Program of B.B.A B.C.A	08/08/2019	08/08/2019	08/08/2019	40
2019	Seminar on "Implementat ion of Artificial Intelligence in Teaching"	18/08/2019	18/08/2019	18/08/2019	125
2019	Guest Lecture on "Placement Soft Skill Development"	28/08/2019	28/08/2019	28/08/2019	117
2019	Teachers Day Celebration Installation Ceremony of Rotaract Club	03/09/2019	03/09/2019	03/09/2019	129
2019	Workshop On "Career Grooming	07/09/2019	07/09/2019	07/09/2019	103

| 2019 | Distribution of books, copies, pencil kit on the program of "Shiksha Jagruk Abhiyan" | 12/10/2019 | 12/10/2019 | 12/10/2019 | 97 |
| 2019 | Road Safety related Awareness Program | 16/10/2019 | 16/10/2019 | 16/10/2019 | 105 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment	06/09/2019	06/09/2019	80	62
Self Defense	07/11/2019	07/11/2019	110	70
Beti Bachao Beti Padhao	06/01/2020	06/01/2020	88	75
Voting Awareness	17/01/2020	17/01/2020	90	71

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Power requirement met by renewable:- Total power requirement-10500 Renewable energy source -14994 Solar energy plant renewable energy and used- 10500 Energy Supplies to the Grid- No

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill
Special skill development for differently abled students	Yes	Nill
Physical facilities	Yes	Nill
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	Nill	Nill	Nil	Nil	Nill
2020	Nill	Nill	Nill	Nill	Nil	Nil	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachata avam paryavran sarankshan jagrukta	15/01/2020	15/01/2020	180
Voting Awareness Program	17/01/2020	17/01/2020	161
Self Defense	07/01/2020	07/01/2020	180
Beti Bachao Beti Padhao	06/01/2020	06/01/2020	163
Awareness Program on Smoking	04/02/2020	04/02/2020	195

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Power Plant :- In order to save energy at the institute level, the institute has installed the solar plant at the top of the college building.

2. Waste Water Management/ Rain Water Harvesting:- The institution has also worked in the direction of waste water management/rain water harvesting particularly in students hostels. Water flow restrictions on bathroom faucets and showers, low water flow toilets and automated urinal flusher.

3. Complete Ban on Polythene at Campus:- The institute has also banned the usage of polythene and other plastics in any form inside the campus to make it plastic free campus.

4. Institute Community Garden:- The institute also has its own community garden for making the environment of the campus green and air clean.

5.Use of more LEDs than CFL :- The institute has also encouraged more and more usage of LEDs in place of CFLs, tube-lights and fluorescents bulbs in order to reduce energy wastage and reducing cost.

6. Tree plantation: The institute takes an active part in various tree plantation programs and encourages tree plantation in the campus and also takes proper care of the greenry in around the campus.

Waste Management:- The institution has installed the waste management for recycling the waste products.Two types of dustbins are used :- Green dustbins used for kitchen waste,plant - animal waste, biodegradable waste and Blue dustbin used for Non biodegradable items.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice Conduct the Social Awareness Program on Corona Virus: A Practical update: Prepare, Manage Prevent". a) Goal :-The aim of organizing the webinar was to spread awareness among students regarding the current pandemic i.e., Corona Virus. The objective of the webinar was to help them deal with the problems they are facing due to the nationwide lockdown to restrict the spread of corona virus. The webinar was attended by nearly 150 students and faculty members of the institution. Along with discussions on issues and challenges, the webinar focused on solutions faced by them during the COVID-19 pandemic. b) The Context:-The College said that it plans to prepare a policy document concerning the interventions required for the students on the webinar. The principal assured the students and the faculty members that the varsity will ensure that difficulties being faced by them with respect to academic and other issues due to change in content-delivery methods are addressed with utmost sensitivity and commitment . He also addressed that there is no problem which cannot be overcome with proper support and accessibility. c) The Practice:- The R.S.D. ACADEMY has also released modified academic calendar for the 2019-2020 session. As per the new notification, the R.S.D. ACADEMY dispersed the online classes for the even semester on 1st of April 2020 due to COVID-19 lockdown. d) Evidence of Success:- ? The Webinar has been conducted by the R.S.D. ACADEMY. In this, the College welcomed all the students and faculty members. The Webinar stressed on the importance of various issues raised during the discussion such as Children safety, children rights, vulnerability of children and uncertainty of the impact of Covid-19 and suggested to accept the everyday's changing environment and start learning to adjust in the new normal situation for children, parents and authorities and caregivers. The College also enlightened the participants about policy level issues and challenges such as Curriculum, modes of learning, ecosystem and emerging threats of mental health care of Children. ? The College also stressed upon the precautions to be taken by each every person during this pandemic, such as, wearing Masks, using Sanitizers, avoid going out of the home as much as possible, avoid gatherings, taking healthy diets and taking special care of their elders. ? The College also distributed the Masks to the needy people to spread awareness and to ensure the safety. R.S.D. Academy is doing at its level best to make the society aware of this pandemic and we are sure that such type of initiatives will definitely help the society. e) Problems :- ? A basic problem occurred while hosting a webinar which is the network issue. However, the college resolved that soon. ? Another problem occurred was with the attendees as all the students did not join the program due to lack of information about the program. Title of the practice Conduction of Workshop on ICT Tools Skills For Faculty a) Goal ? A Workshop has been conducted by the R.S.D. ACADEMY to enable teachers become competent in innovatively employing the tools of technology to supplement their traditional teaching methods and thereby achieve enhanced student learning. ? Another aim of the Workshop is to improve the teaching resources available to the teachers and to promote sharing of resources between teachers. b) The Context We focused on the ways teachers would use ICT to enhance learning: i.e. research, communication, collaboration, innovative pedagogies and tools. c) The Practice R.S.D. Academy conducted a workshop on ICT Tools Skills for the faculty to train them: College has organized the peer based training. This ensured that teachers are trained in the context of their workplace. The participants gained the key fundamentals and principles of ICT integration in

the curriculum. d) Evidence of Success ? This Workshop provided teachers with many hands on opportunities to explore and discover basic components of a computer and fundamentals of Operating system how to use the computer to write (using Ms Word), solve mathematical issues (using Ms excel, and create presentation(using Ms PowerPoint). ? Several PowerPoint presentations and promotional videos were shown to teachers. The teachers explored the content of the video, discussed and learnt a lot from the best practices of innovative teaching from across the world. e) Problems ? The Workshop is very good but more time is needed for perfection purposes. ? Despite the internet problems, the teachers got a chance to practice what they had learnt e.g. editing profiles, uploading picture, joining communities and creating communities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.rsdacademy.in/degreecollege/bestpr/file/26579-naac-best-practice-2019-20-converted-pdf.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

R.S.D. Academy plays a vital role in enhancing the full development and growth of our students. We focus on mainly four most important dimensions of student personality i.e. academic, physical, social activities and human values of students. Academic Performance: Academic scored of students are always good. 99 of students are passed in every academic session. Institution continuously maintains and improving the performance of students. The institution has adopted innovative techniques in teaching pedagogy. It organizes several training programs like Computer literacy program, Student psychology, Soft skill development etc. The Institution has collaborated with industries for students to get training, placement, internship and experts are invited from the corporate and academic sector for guest lectures, seminar, and workshops in which students get the practical exposure and enhance their knowledge which reflects the vision that to make our student innovative or development of technical and managerial skill. Physical Performance: Institution also focuses on the physical fitness of students. The college has a playground which utilizes in organizing the sports competition, Rovers/Rangers/Scout Guide camp at Intra inter-level of college competition as per guidelines given by University. We also organize physical fitness programmes at our own gymnasium and we conduct yoga activities in yoga hall for students and staff. As we are continuously work health and physical fitness, the result reflects in different physical activity, competition and games as well as in various social and cultural group performances and camps like:- The institution got second prize in 22nd Rovers and Rangers Samagam 2019 which was held on 28thand 29th January 2019 organized by Dayanand Arya Kanya Degree College, Moradabad. Social Activities: R.S.D. Academy is well known in its tremendous contribution to the social awareness programs in which the college has active participation always like blood donation, eye donation, pollution control, plantation drives, Swachh Bharat Abhiyan, save girl chid, cancer awareness etc. The institution follows the guidelines of the National Service Scheme for organizing the various social programs in a rural and urban area which develop a sense of responsibility among the students and staff. Human Values: We at RSD academy exploring on the right understanding that All great people of the world have tried to realise the truth and to live by it in terms of love and compassion. They have tried to: 1. Understand themselves (human being) 2. Understand the underlying harmony in nature, in existence They have tried to understand the role of the human being in nature, in existence and to develop a just and equitable society. We conduct the workshops and lectures specially on human values through which we

make enable the student and teachers to realistic approach towards their goal.This effort on Universal Human Values is in continuation with that tradition of self-enquiry, for the wellbeing of all,drawing upon universal essence, it is put forth as proposals for self-exploration on one's own right.

Provide the weblink of the institution
https://www.rsdacademy.in/degreecollege/instper.php

8.Future Plans of Actions for Next Academic Year

1) To set up NCC unit and cricket academy. 2) To start RSD publication of Journal of commerce and education. 3) To upload content of each subject and skill oriented course on the portal of swayam, nptel etc. 4) To get ISO certification and collaborate with industries regarding industrial visit, job oriented courses etc.